



**NOTTINGHAMSHIRE**  
**Fire & Rescue Service**  
*Creating Safer Communities*

Nottinghamshire and City of Nottingham  
Fire and Rescue Authority

# **POLICY AND STRATEGY COMMITTEE OUTCOMES**

Report of the Chair of the Policy and Strategy Committee

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**Agenda No:**

**Date:** 04 September 2009

**Purpose of Report:**

To report to Members the business and actions of the Policy and Strategy Committee meeting of Friday 31 July 2009.

## **CONTACT OFFICER**

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## 1. BACKGROUND

As part of the revised Governance arrangements the Authority has delegated key responsibilities for policy and strategy to the Policy and Strategy Committee. As part of those delegated responsibilities, the Chair of the Policy and Strategy Committee and the Management lead report to the Authority on its business and actions as agreed at Fire and Rescue Authority meeting on 1 June 2007.

## 2. REPORT

- 2.1 The minutes of the Policy and Strategy Committee meeting of Friday 31 July 2009 are attached to this report at Appendix A. The following summarises the main points of the papers discussed at the meeting.
- 2.2 The Committee were in receipt of three reports, the first of which sought approval from Members to the proposed membership of the Shift Change Task and Finish Review Group, for maintaining the implementation of the revised duty system for wholetime operational staff. On the basis of discussion, Members approved the constitution of the task and finish group until further notice; the Elected Member composition as one Labour Member, one Conservative Member and the Chair of the Human Resources Committee; and the establishment of a regular meeting schedule with reports back to the Policy and Strategy Committee. It was further agreed that the Chief Fire Officer be directed to invite the Fire Brigades Union to nominate two officials and to ensure representation by two Officers of the Service.
- 2.3 A further report presented to the Committee detailed proposals to upscale the proposed upgrade to Tuxford Fire Station so as to accommodate wholetime personnel associated with the Specialist Rescue Team. It was resolved that additional works to be carried out at Tuxford Fire Station be approved, so as to accommodate the Specialist Rescue Team, with the full details being presented to the Fire Authority as part of the integrated risk management planning process in September.
- 2.4 A final report before the Committee presented to Members a revised written safety policy statement of intent for consideration. The Committee was updated that recent changes at Chief Fire Officer level and with the representative bodies, as well as a structural change which sees the Deputy Chief Fire Officer instead of an Assistant Chief Fire Officer taking day to day health and safety responsibility, meant that the existing statement required revision. Members approved the revised Statement of Intent with a view to obtaining signature at the next full meeting of the Fire Authority in September 2009.

### **3. FINANCIAL IMPLICATIONS**

All financial implications were considered as part of the original reports submitted to the Policy and Strategy Committee.

### **4. HUMAN RESOURCES AND LEARNING AND DEVELOPMENT IMPLICATIONS**

All human resources and learning and development implications were considered as part of the original reports submitted to the Policy and Strategy Committee.

### **5. EQUALITY IMPACT ASSESSMENT**

An initial equality impact assessment has identified no specific aspects relating to a disproportionate effect in respect of the key equality strands.

### **6. CRIME AND DISORDER IMPLICATIONS**

There are no crime and disorder implications arising from this report.

### **7. LEGAL IMPLICATIONS**

There are no legal implications arising directly from this report.

### **8. RISK MANAGEMENT IMPLICATIONS**

The Service's performance in relation to matters addressed through Policy and Strategy Committee is scrutinised through a range of audit processes. The Service needs to continue to perform well in these areas as external scrutiny through Comprehensive Performance Assessment and auditors' judgement is key to future Service delivery.

### **9. RECOMMENDATIONS**

That Members note the contents of this report and the business undertaken by the Policy and Strategy Committee.

### **10. BACKGROUND PAPERS FOR INSPECTION (OTHER THAN PUBLISHED DOCUMENTS)**

None.

Councillor Darrell Pulk  
**CHAIR OF POLICY AND STRATEGY COMMITTEE**



**NOTTINGHAMSHIRE AND CITY OF NOTTINGHAM  
FIRE AND RESCUE AUTHORITY**

**POLICY AND STRATEGY COMMITTEE**

**MINUTES**

of the meeting of the held on **31 JULY 2009** at Fire and Rescue Service Headquarters, Bestwood Lodge from 10.00 am to 10.15 am.

**Membership**

	Councillor D Pulk	(Chair)
	Councillor B Cooper	(substitute for Councillor Hempsall)
^	Councillor J Hempsall	
	Councillor T Pettengell	
^	Councillor K Rigby	
	Councillor M Wood	
	Councillor M Wright	

Members absent are marked ^

**1 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Hempsall and Rigby.

**2 DECLARATIONS OF INTERESTS**

No declarations of interests were made.

**3 MINUTES**

**RESOLVED** that the minutes of the last meeting held on 24 April 2009, copies of which had been circulated, be confirmed and signed by the Chair.

**4 SHIFT CHANGE TASK AND FINISH REVIEW GROUP**

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, proposing the membership of the Shift Change Task and Finish Review Group for maintaining the implementation of the revised duty system for wholetime operational staff.

## **RESOLVED**

- (1) that the constitution of the Task and Finish Review Group, until further notice, be approved;**
- (2) that the elected member composition of the Group be approved as follows:**  
  
**Councillor Griggs  
Councillor Cooper  
Councillor Foster**
- (3) that the establishment of a regular meeting schedule with reports back to this Committee be approved;**
- (4) that the Chief Fire Officer invite the Fire Brigades Union to nominate two officials and ensure representation by two officers of the Service.**

## **5 ROAD TRAFFIC COLLISION PROVISION**

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, on proposals to upscale the proposed upgrade to Tuxford Fire Station, so as to accommodate wholtime personnel associated with the Specialist Rescue Team.

The financial implications at section 3 of the report were amended to report that the budget for the upgrade was between £750,000 and £800,000, which could be met from the existing capital programme.

**RESOLVED that approval be given to undertake additional works at Tuxford Fire Station, so as to accommodate the Specialist Rescue Team, with the full details being presented to the Fire Authority in September 2009.**

## **6 REVISION OF WRITTEN SAFETY POLICY STATEMENT OF INTENT**

Consideration was given to a report of the Chief Fire Officer, copies of which had been circulated, presenting the members with a revised Statement of Intent for consideration.

**RESOLVED that the revised Statement of Intent be approved, with a view to its signing at the Fire Authority meeting in September 2009.**

## **7 DATES OF FUTURE MEETINGS**

**RESOLVED that the Committee meet at 10.00 am on the following Fridays:**

<b><u>2009</u></b>	<b><u>2010</u></b>
<b>30 October</b>	<b>29 January</b>
	<b>30 April</b>